



# ROHINI COLLEGE OF ENGINEERING & TECHNOLOGY

Approved by AICTE and Affiliated to Anna University, (An ISO Certified Institution)  
Near Anjugramam Junction, Kanyakumari Main Road, Palkulam, Variyoor P.O - 629 401

**7.1.10. The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

## GENERAL RULES

- Students will not be permitted to travel by the college bus without boarding place mentioned in the ID Card.
- Every student should carry His/her Identity card at all times.
- A student who has lost his/her identity card should give a written request to the concerned authority for a duplicate identity card. Such duplicate identity cards will be issued on chargeable basis.
- Monday, Tuesday, Wednesday boy students should wear Uniform with full sleeve properly tugged in, Black leather belt, Girls should wear Uniform and Black Shoes
- On other days boys should wear Decent Jean/Pants Shirts Collar T-shirt Decent Belt & Shoes, girls can wear Decent Jean/Leggings Tops, Trendy Wears Decent Sandals & Shoes.
- Students should be in their seats in the classroom before the commencement of the classes.
- In the classroom, everyone is expected to observe proper classroom etiquette.
- Students are required to be regular and punctual in attending classes / laboratories/workshops/seminars.
- Unnecessary movement from one bench / table to another bench / table within the class/laboratory/workshop should be avoided
- Students are expected to behave politely and in a courteous manner with all the staff.
- Ragging in any form is strictly prohibited. If any informant any student involved in any form of ragging, he/she will be expelled/dismissed from the college forth with. The students are advised to take Government order in this regard, which has been displayed college notice boards.
- Students shall not indulge in any activity leading to the disruption of peace, discipline and normal work in the College and Hostel premises. Severe disciplinary action will be taken against those who violate this rule.
- Alcohol and Tobacco products are strictly prohibited within the campus. If the students found with any possession of Alcohol and Tobacco products, the management will take severe disciplinary actions and terminate the student.



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PRINCIPAL

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- Students shall strictly observe the safety regulations in the laboratories and workshops. Students shall take care of tools, apparatus or other equipment given to them and shall preserve the cleanliness of the classrooms, laboratories and the workshops.
- Care should be exercised in handling the property of the college and if any damage caused casually or purposely will entail disciplinary panel action and recovery of cost.
- Students are prohibited from the defacing or damaging any building or furniture or any asset or property of the college. Students are forbidden from writing or marking on the wall or desks or throwing papers or ink on the floors of the classrooms.
- As a responsible member of the institution, every student should maintain high standard of discipline, courtesy and behaviour both inside and outside the campus. Reports of complaints on behavioural lapses or indiscipline from faculty, non-teaching staff from the public would be viewed seriously, students are also expected to set an example through poise, politeness, harmony and integrity both inside and outside the college.
- Vehicles should be parked only in the parking areas.
- Students should maintain the college transportation properly and neatly.
- Students should maintain the college campus neatly.
- Students should not be absent for the classes without prior permission from the mentor & HOD concerned. Students should apply leave in advance. Unauthorized & Non permitted absent from the class should meet the mentor/ HOD/Principal. Only then, he/she will be permitted to attend the classes.

#### HOSTEL RULES

- Admission to hostel is not automatic. Students who are desirous of getting admission to the hostel should apply well before the commencement of the academic year. Admission is restricted only to those who agree to abide by the rules and regulations of the hostel.
- Students are permitted to leave the hostel based on Academic schedule. Permission to go to their native places should be made in the prescribed form available with the warden.
- The study hours in the hostel are 8.00 p.m. to 10.00 p.m. every day for boys and 6.00 p.m. to 8.00 p.m. every day for girls. During study hours, the students are expected to remain in their rooms and keep the doors open. Uses of Mobile Phones, I-Pads etc. are strictly prohibited during the study hours.
- During the working days students should attend the classes without fail. No student should stay in the hostel during the working hours of the college. They should leave the hostel in time to attend the classes for the day.



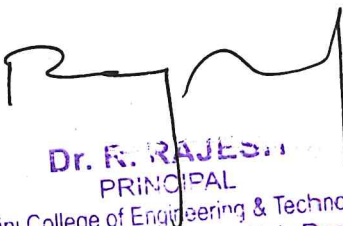
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- Ragging in any form is totally banned and anyone found indulging in ragging will be severely punished. including dismissal from the college and criminal case will be booked by the police.
- Alcohol and tobacco products are strictly prohibited in the campus. if the students found with any possession of alcohol and tobacco products then the management will take severe disciplinary actions and terminate the student.
- The furniture provided to the students should be neatly maintained and should not move the furniture form one place to another place. If any damage or defacing is done, repair charges and painting charges will be collected from the students.
- Students should not move from the given floor to other floors.
- Students should not move from one room to another room.
- Birthday or other Celebrations are strictly prohibited inside the hostel.

#### **LIBRARY RULES**

- Strict silence must be maintained in the reading room.
- Books will be lend to the members only against their ID cards. All students are eligible to borrow 4 books against his/her ID card.
- The students must return all the borrowed books before leaving for the summer holidays.
- Borrowers are responsible for the loss or damage of the books borrowed. The date slip and the number label should not be tampered with.
- Every book will be examined when it is returned and if any book is found to be marked soiled or damaged, the borrower will be required to replace the book with a new copy or to pay double the cost of the book.
- A student is entitled to keep a book for 2 weeks from the date of issue. Every book borrowed from the library should be returned on or before the due date marked before 5.00 PM. Books in demand by the students will not be reissued to the same member.



  
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